



Policies & Procedures

Thank you for choosing La Danse Académie for your child's dance education. LDA is a family-oriented studio dedicated to the individual development of each dancer. With a warm and welcoming learning environment, La Danse Académie educates well-rounded dancers who excel in the studio, on stage, and beyond!

Our Policies & Procedures are in place to ensure that La Danse Académie can provide quality dance education to your child. We look forward to having a wonderful year together!

Important Studio Dates

Event	Date
First Day of Classes	September 9
Closed for Fall Break	November 25 – November 27
Closed for Winter Break	December 20 – January 8
Closed for Spring Break	March 28 – April 2
Closed for Memorial Day	May 30

Tuition Due Dates

Tuition Payment	Due Date	Late Fees Applied
Registration Fee + 1 st Tuition	Upon Registration	
2 nd Tuition	October 21 – 27	October 28
3 rd Tuition	December 6 – 11	December 12
4 th Tuition	February 7 – 12	February 13
5 th Tuition	March 21 – 26	March 27
6 th Tuition	May 9 – 14	May 15

Tuition, Fees and Payments

When enrolling at La Danse Académie, you are enrolling for the entire school year which begins in September and culminates in June. Please notify us if you do not intend to fulfill the school year commitment.

Six tuition payments are due throughout the school year. The account holder for each student has a financial obligation for the services and products they receive from La Danse Académie. Payments are to be made at registration and the first week of every semester. If payment is not made before the first class of the year, your child's position in class will not be held and may be moved to a waitlist.

Tuition prices are calculated by the total number of hours a family takes per week. Payments are due at the beginning of each semester. There are 6 tuition payments in a full school year. Tuition payments cover the cost of class instruction. Additional fees throughout the year include registration fee, costume payments, performance fees, dress code attire, shoes, tights, and performance tickets.

Payments can be made in the form of cash, credit or debit card, check, auto-debit or money order made out to La Danse Académie. Please write the student's name in the memo portion of the check to ensure credit to the proper account. No postdated checks will be accepted. All accounts must have a credit card on file. If your tuition payment is not paid within the tuition payment due dates, a \$10 late fee will be added and the credit card on file will be automatically charged for both tuition and the late fee. You will not receive an invoice from the studio regarding each semester payment. Please be aware of the tuition payment calendar, and be conscious of studio communications that will remind you of due dates.

Declined cards due to expiration date or insufficient funds will be charged the \$10 late fee if not paid within the tuition payment dates. Checks returned to the studio due to NSF or ACCOUNT CLOSED will have a \$30 bank charge added to their account. If the studio receives NSF or ACCOUNT CLOSED receipts on your account, all further payments are required to be paid in cash, money order, credit card, debit card, or cashier's check. If accounts at the end of the year are outstanding, the studio reserves the right to ask for payment in cash, money order or cashier's check, and to hold all costumes and recital tickets until account balance is paid in full.

Private Lessons

Current La Danse Académie students may schedule private lessons with a teacher to work on specific skills or choreography in preparation for shows, auditions, or recital. Private lessons may also be required for dancers who have missed excessive amounts of classes and need extra rehearsal time. Private lesson payment is to be paid to the office at the time of the lesson.
30-minute private lesson = \$30

Refunds

You are holding a very valuable spot in our classes. There are no refunds available for tuition paid. Credits may be available for injured dancers. Please speak with one of the owners if you have a specific situation. No credit will be given for a class that your child was absent for. No credit will be given for studio closings due to extreme weather conditions.

Insurance

La Danse Académie's insurance does not include medical insurance for its students. It is required that all dance students be covered by their own family policies. If injury occurs, it is understood that the students' own policy is your only source of reimbursement.

Attendance

Regular attendance is necessary for proper progress. Dancers are expected to report to class on time, ready for class. This includes having all hair pulled back and proper attire for the body and feet. Dancers in Pointe must have their toes taped and their shoes tied before class begins unless the teacher says differently. If a student is continuously late for class, or they do not arrive ready for class, they may be asked to sit out. Dancers who miss the warm-up at the beginning of class are not prepared to dance and are at a higher risk for injury.

Parents/guardians are required to notify the studio in advance of a dancer's absence, late arrival, or early dismissal. There may be a private lesson fee associated with excessive absences to help a dancer prepare for participation in performances, which is determined at the discretion of La Danse Académie. Dancers who are not prepared for performances due to excessive absences may be removed from that performance.

Dress Code

Correct classroom attire not only allows teachers an unobstructed view of correct alignment and muscle use, it is also part of the discipline of dance. All dancers are required to follow the dress codes put in place by La Danse Académie in order to participate in classes.

- Dress code for Core Class requires black leotard with pink or skin tone tights OR black athletic shorts with a solid black or white shirt. Dancers may wear colored leotards to Elective Classes. Dancers in Hip Hop can wear black athletic clothing that is easy to move in. All cover-ups (leggings, shorts, shirts, skirts, sweaters) must be black for all classes.
- Hair must be secured away from the face in a bun or tight braid. Short hair and bangs should be pushed back with bobby pins or a headband. Hair must be secured prior to the start of class.
- All dance shoes must be sized and ordered through La Danse Académie. Shoes purchased elsewhere can damage the dancefloor.

Health & Safety

For our current Health & Safety Protocols, please visit www.ladanseacademie.com.

Drop-Off & Pick-Up

We encourage parents and guardians to drop off and pick up their dancers at the door for classes. The waiting room will be limited access only during this time to help encourage safety and distancing protocols. Please try to drop-off and pick-up your dancer in a timely manner before and after their dance classes. If La Danse Académie staff must monitor your child beyond 15 minutes prior and 15 minutes after class, you will be charged a \$5 watch fee. We understand that things happen, so please contact the studio if there is a situation.

Performances

Since dance is a performing art, performing is an important part of the training process as students learn about theatre, rehearsal, perfecting a dance, and showcasing their skills. This is a wonderful way for dancers to display the results of their hard work, and for family and friends to join in their pride of achievement. Performance registration is optional and is separate from class enrollment. Performance fees are in addition to class tuition and include costume payments, performance fee, and audience tickets. Full details regarding performance dates, costs, costume ordering, and registration will be distributed later in the season.

Communication

La Danse Académie employs the following means of communication to keep you up-to-date on what is happening at the studio. Please make sure you are utilizing all methods of communication to stay informed.

- BAND – all families are encouraged to use the BAND app. You will receive email invites to join LDA Studio Updates + a BAND page for each class your family is enrolled.
- Communications and newsletters are sent through email and printed copies are sent home in class
- Reminders posted in the studio and on the outside doors

Studio Closings

If in-studio classes are cancelled due to inclement weather, pandemic, or other act of God, we will post on BAND, Facebook and our website to notify you. La Danse Académie does not close for school improvement days, institutes, conferences, Columbus Day, President's Day, etc. Please see our calendar for dates that the studio will be closed.

Studio Representation

Please remember that LDA dancers and family members are ambassadors and representatives of La Danse Académie at the studio, at performances and events, and on social media. All dancers and family members are expected to act in a professional manner including attitude, behavior and language at the studio, on social media and at all events.

Discard Policy

The studio reserves the right to cancel enrollment of a student or family for any of the following reasons:

- Non-payment or excessive late payments of fees.
- Not observing the rules and policies of the studio.
- Student has needs that we cannot adequately meet with our current staffing.
- Physical and/or verbal abuse or bullying of staff or children by an adult or child.
- Updated 8.13.21. Policies are subject to change.

Family Class Hours	Tuition Payment	Savings
45 minutes	\$75.00	
1 hour	\$84.00	
1 hour 15 minutes	\$105.00	
1 hour 30 minutes	\$126.00	
1 hour 45 minutes	\$147.00	
2 hours	\$168.00	
2 hours 15 minutes	\$189.00	
2 hours 30 minutes	\$210.00	
2 hours 45 minutes	\$231.00	
3 hours	\$252.00	
3 hours 15 minutes	\$273.00	
3 hours 30 minutes	\$294.00	
3 hours 45 minutes	\$315.00	
4 hours	\$316.00	6%
4 hours 15 minutes	\$335.50	6%
4 hours 30 minutes	\$355.25	6%
4 hours 45 minutes	\$375.00	6%
5 hours	\$386.50	8%
5 hours 15 minutes	\$405.75	8%
5 hours 30 minutes	\$425.00	8%
5 hours 45 minutes	\$444.50	8%
6 hours	\$453.75	10%
6 hours 15 minutes	\$472.50	10%
6 hours 30 minutes	\$491.50	10%
6 hours 45 minutes	\$510.25	10%
7 hours	\$517.50	12%
7 hours 15 minutes	\$535.75	12%
7 hours 30 minutes	\$554.50	12%
7 hours 45 minutes	\$573.00	12%
8 hours	\$578.00	14%
8 hours 15 minutes	\$596.00	14%
8 hours 30 minutes	\$614.00	14%
8 hours 45 minutes	\$632.00	14%
9 hours+ Family Unlimited	\$635.00	16%+

# of Dancers	Annual Registration Fee
1	\$50
2	\$60
3	\$70
4+	\$80