



Policies & Procedures

Thank you for choosing La Danse Académie for your child's dance education. LDA is a family-oriented studio dedicated to the individual development of each dancer. With a warm and welcoming learning environment, La Danse Académie educates well-rounded dancers who excel in the studio, on stage, and beyond!

Our Policies & Procedures are in place to ensure that La Danse Académie can provide quality dance education to your child. We look forward to having a wonderful year together!

Important Studio Dates

Event	Date
First Day of Classes	Saturday, August 22
Closed for Labor Day	Monday, September 7
1st Costume Payment Due	Tuesday, September 1
2nd Costume Payment Due	Thursday, October 1
Final Costume Payments Due	Sunday, November 1
Closed for Fall Break	Tuesday, November 24 - Saturday, November 28
Closed for Winter Break	Tuesday, December 15 - Saturday, January 2
Closed for Spring Break	Monday, March 29 - Saturday, April 3
Last Day of Classes	Saturday, May 29
Closed for Memorial Day	Monday, May 31
Recital	Wednesday, June 2- Friday, June 4 (Tentative)

Tuition Due Dates- Full Year of Classes (See price sheet for mini sessions & drop in classes)

Tuition Payment	Due Date	Auto Pay Ran	Late Fees Added
Registration Fee + 1st Tuition	Upon Registration		
2nd Tuition	September 1	September 2	September 4
3rd Tuition	October 1	October 2	October 4
4th Tuition	November 1	November 2	November 4
5th Tuition	December 1	December 2	December 4
6th Tuition	January 1	January 2	January 4
7th Tuition	February 1	February 2	February 4
8th Tuition	March 1	March 2	March 4
9th Tuition	April 1	April 2	April 4
10th Tuition	May 1	May 2	May 4

Tuition & Payments

When enrolling for classes, you are enrolling for the entire school year, which begins in August and culminates in June. Please notify us if you do not intend to fulfill this commitment.

Ten tuition payments are due throughout the school year. The account holder for each student has a financial obligation for the services and products they receive from La Danse Académie. Payments are to be made at registration and the first week of every month. If payment is not made before the first class of the year, your child's position in class will not be held and may be moved to a waitlist.

If tuition is not paid in a timely manner, your child's spot in class may not be held and could be given to a student on the waitlist.

Tuition prices are calculated by the total number of weekly hours a family takes. Payments are due at the beginning of each month. There are 10 tuition payments in a full school year. Tuition payments cover 35 of the 36 weeks of class instruction. Additional fees throughout the year include registration fee, costume payments, performance fees, dress code attire, shoes, and performance tickets.

Payments can be made in the form of cash, credit or debit card, or check made out to La Danse Académie. Please write the student's name in the memo portion of the check to ensure credit to the proper account. No postdated checks will be accepted.

All accounts must have a valid credit card on file. If your payment is not made manually by the 1st of the month, you will be automatically charged with autopay for outstanding balances using the card on file on the 2nd of the month. If your card is declined, you have 24 hours to update the card on file; otherwise, you will be charged an NSF fee.

Due to expiration date or insufficient funds, declined cards will be charged the \$25 NSF if not paid within the tuition payment dates. Checks returned to the studio due to NSF or ACCOUNT CLOSED will have a \$25 bank charge added to their account. In the case of NSF or ACCOUNT CLOSED receipts, future payments may require cash or a credit card.

Refunds

Each dancer holds a valuable spot in class. Tuition payments are non-refundable. In the case of injury, credit may be considered; please speak with the studio owner to discuss your specific situation. Credits will not be issued for absences or studio closings due to inclement weather. One extra week is built into the schedule to account for unexpected closures.

Performances

Since dance is a performing art, performing is an important part of the training process as students learn about theatre, rehearsal, perfecting a dance, and showcasing their skills. This is a wonderful way for dancers to display the results of their hard work, and for family and friends to join in their pride of achievement. Performance registration is optional and is separate from class enrollment. Performance fees are in addition to class tuition, including costume payments, performance fees, and audience tickets. Full details regarding performance dates, costumes, costs, and registration will be distributed later in the season.

Studio Closings

If in-studio classes are canceled due to inclement weather, a pandemic, or other act of God, we will post on BAND and Facebook to notify you. *La Danse Académie does not close for school improvement days, institutes, conferences, Columbus Day, President's Day, etc.* Please see our calendar for dates that the studio will be closed.

Insurance

La Danse Académie's insurance does not include medical insurance for its students. It is required that all dance students be covered by their own family policies. If an injury occurs, it is understood that the student's own policy is your only source of reimbursement.

Communication

La Danse Académie employs the following means of communication to keep you updated on what is happening at the studio. Please make sure you are utilizing all methods of communication to stay informed.

- **BAND**— Our primary method of communication is the BAND app. All families are required to use it. You will receive email invitations to join both the "LDA Studio Updates" group and a separate BAND group for each class your child is enrolled in. BAND groups are reset each year, so families must rejoin at the start of every season.
- **Studio newsletters and important updates are sent via email.** A slideshow version of the newsletter is also displayed on the studio TV monitor in the waiting room

Studio Representation

Please remember that LDA dancers and family members are ambassadors and representatives of La Danse Académie at the studio, at performance events, and on social media. All dancers and family members are expected to act in a professional manner including attitude, behavior, and language at the studio, on social media, and at all events.

Dancers who plan to attend summer camps and/or classes are considered actively enrolled students of La Danse Académie until August 1st of that calendar year. If a dancer wishes to attain further training or instruction, please speak with the owner about dance education outside of the studio walls. If the dancer wishes to train privately, please inform the studio of your enrollment in other classes to ensure that the studio maintains its code of ethics through its membership in the Chicago National Association of Dance Masters and Southern Association of Dance Masters.

National Honors Society

High school students may apply for membership in the *National Honor Society for Dance Arts (NHSDA)*, a nationally recognized program through the *National Dance Education Organization (NDEO)*. This organization honors dancers who exemplify artistic merit, leadership, and academic success.

To qualify for induction, students must maintain a minimum GPA of 3.5 and earn points through participation in dance, leadership roles, and community service. Detailed requirements and application information will be shared at the beginning of the season

Attendance

Regular attendance is necessary for proper progress. Dancers are expected to report to class on time and be ready for class. This includes having all hair pulled back and proper attire for the body and feet. Dancers in Pointe must have their toe tape in their bag and their shoes sewn before class begins. If a student is continuously late for class or does not arrive ready for class, they may be asked to sit out or may be dropped from the class. Dancers who miss the warm-up at the beginning of class are unprepared to dance and at a higher risk for injury.

Parents/guardians must notify the studio before a dancer's absence, late arrival, or early dismissal. Absences reported by students are not accepted. A private lesson fee may be associated with excessive absences to help a dancer prepare for participation in performances, which is determined at the discretion of La Danse Académie. Dancers who are not prepared for performances due to excessive absences may be removed from that performance.

Private Lessons

Current La Danse Académie students may schedule private lessons to refine specific skills or prepare for performances, auditions, or recitals. In cases of excessive absences, private lessons may be required to ensure dancers are performance-ready. Payments should be made to the office at the time of the lesson.

30-minute private lesson for \$35; 90-minute pack of 6 for \$414; or 6-hour bundles for \$276.

Drop-Off & Pick-Up

To support focus and independence, La Danse Académie maintains a closed-door policy during classes and camps. This helps young dancers transition to a structured school-like setting. Guardians may remain in the lobby or take advantage of the free time during class. Please ensure dancers are dropped off and picked up promptly. If staff are required to supervise a student more than 15 minutes before or after class, a \$10 supervision fee will be applied. We understand that occasional delays happen—please contact the studio if you anticipate being late.

Dress Code

Correct classroom attire not only allows teachers an unobstructed view of correct alignment and muscle use, but it is also part of the discipline of dance. All dancers must follow the dress codes put in place by La Danse Académie to participate in classes. Dress code attire can be bought at the studio or through our online store at shopnimbly.com/ladanseacademie. Thank you for cooperating with our dress code policies to ensure your dancer looks good and feels good in class!

All Dancers:

- All dancers must be covered from shoulder to mid-thigh, and no exposed midriff is allowed
- Cover-ups including leggings, shorts, skirts, or sweaters must be black

Ballet + Tap + Jazz + Company

- Option 1: Black dance dress with pink or skin tone tights (only 2nd grade and younger)
- Option 2: Black leotard with pink or skin tone tights

Hip Hop + Contemporary + Accelerated Tap + Pointe + Acro

- Option 1: Any color leotard with pink or skin tone tights
- Option 2: Black leotard with pink or skin tone tights

Gentlemen:

- Core + Company: A black or white top with black athletic shorts or pants.
- Electives: A solid colored top with black athletic shorts, or pants.

Hair

Hair must be secured away from the face in a bun or tight braid for safety. Short hair and bangs should be pushed back with bobby pins or a headband. Hair must be secured prior to the start of class. Loose hair can be a safety hazard to the eyes while dancing.

Shoes

All dance shoes must be sized and ordered through La Danse Académie. Shoes purchased elsewhere may damage the classroom. Dance shoes should **never be worn outside**, including when walking to and from the car.

Discard Policy

The studio reserves the right to cancel enrollment of a student or family for any of the following reasons:

- Excessive absences of a class
- Non-payment or excessive late payments of fees.
- Not observing the rules and policies of the studio.
- We cannot adequately meet a student's needs with our current staffing.
- Physical or verbal abuse, bullying, whether in person or online, targeting either staff or children.
- Updated 7.31.2026. Policies are subject to change.

Family Class Hours	Tuition Payment Due Every Month	Savings
45 minutes	\$42.00	
1 hour	\$56.00	
1 hour 15 minutes	\$70.00	
1 hour 30 minutes	\$84.00	
1 hour 45 minutes	\$98.00	
2 hours	\$112.00	
2 hours 15 minutes	\$126.00	
2 hours 30 minutes	\$140.00	
2 hours 45 minutes	\$154.00	
3 hours	\$168.00	
3 hours 15 minutes	\$182.00	
3 hours 30 minutes	\$196.00	
3 hours 45 minutes	\$210.00	
4 hours	\$224.00	
4 hours 15 minutes	\$238.00	
4 hours 30 minutes	\$252.00	
4 hours 45 minutes	\$266.00	
5 hours	\$280.00	
5 hours 15 minutes	\$288.12	2%
5 hours 30 minutes	\$301.84	2%
5 hours 45 minutes	\$315.56	2%
6 hours	\$329.28	2%
6 hours 15 minutes	\$336.00	4%
6 hours 30 minutes	\$349.44	4%
6 hours 45 minutes	\$362.88	4%
7 hours	\$372.40	5%
7 hours 15 minutes	\$385.70	5%
7 hours 30 minutes	\$399.00	5%
7 hours 45 minutes	\$412.30	5%
8 hours	\$421.12	6%
8 hours 15 minutes	\$434.28	6%
8 hours 30 minutes	\$447.44	6%
8 hours 45 minutes	\$460.60	6%
9-10 Hours	\$473.76	6%
10 Hours + Family Unlimited	\$518.00	

Annual Registration Fee Per Account

\$60.00

Other Classes	Payment Due When Registering
Mini Sessions	\$112.00
Drop In Classes	\$20 Per Class
Drop In Classes: 4 Pack Punch Card	\$72.00
Drop In Classes: 8 Pack Punch Card	\$128.00